



International Organization for Migration (IOM)
The UN Migration Agency

Ref. MGS/310/2020

The International Organization for Migration presents its compliments to the Permanent Missions of IOM Member States and has the honour to invite their representatives to participate in the pre-SCPF informal consultations, to be held on **Monday, 22 June 2020, from 3 to 6 p.m.**, at the Centre International de Conférences Genève (CICG), Conference Room 1.

The agenda for this meeting will be as follows:

1. Financial Report for the year ended 31 December 2019
2. Revision of the Programme and Budget for 2020
3. Assessment scale for 2021
4. Any other business

Background documents are posted on the IOM website at the following address: www.iom.int (under About IOM/Governing Bodies). Access to restricted documents requires a username (mgs) and a password (Re\$tricted@M65!); the username and password are case sensitive.

Simultaneous interpretation will be provided in English, French and Spanish.

For the organization of this event, IOM is following the recommendations of the United Nations, the World Health Organization, and the Swiss federal and Geneva cantonal authorities. In order to maintain the recommended distance between participants during the event and to comply with the current limit on the number of participants for such gatherings, currently set at 300 individuals, **Member States are asked to limit presence in the room to only one delegate** at any time, who will act as the representative of the Member State. Please note that this session will not be available online. Further details on the measures put in place can be found in the annex.

Permanent Missions **must send written confirmation** of their representatives' attendance to the Meetings Secretariat, by email to iomcr@iom.int by **Friday, 19 June 2020, 12 noon at the latest**.

All representatives will also be required to confirm their presence upon arrival at the IOM desk (open from 2.30 p.m.). Participants in possession of a United Nations accreditation badge are requested to bring their badge and to wear it visibly.

The International Organization for Migration avails itself of this opportunity to renew to the Permanent Missions of IOM Member States the assurances of its highest consideration.

Geneva, 18 June 2020

